

Application 2009-2010 Academic Year

Learning Today to Lead Tomorrow

STUDENT'S (LEGAL) LAST NAME	FIRST	MIDDLE	DATE OF BIRTH	GRADE
<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> BEGINNING ORCHESTRA <input type="checkbox"/> BEGINNING GUITAR <input type="checkbox"/> INTERMEDIATE/ADVANCED ORCHESTRA <input type="checkbox"/> INTERMEDIATE/ADVANCED GUITAR <input type="checkbox"/> CHOIR				
Child has had:		Child suffers from: Any other health conditions or allergies, please describe:		
<input type="checkbox"/> Measles	<input type="checkbox"/> German Measles	<input type="checkbox"/> Chicken Pox	<input type="checkbox"/> Mumps	<input type="checkbox"/> Whopping Cough
<input type="checkbox"/> Other _____	<input type="checkbox"/> Headaches	<input type="checkbox"/> Earaches	<input type="checkbox"/> Sore Throat	<input type="checkbox"/> Stomach Aches
	<input type="checkbox"/> Flu / Colds	<input type="checkbox"/> Other _____		

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HOME ADDRESS FOR STUDENT(S)	CITY	STATE	ZIP CODE
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HOME PHONE NUMBER	FATHER'S CELL NUMBER	MOTHER'S CELL NUMBER
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EMAIL ADDRESS: _____

STUDENT(S) LIVE WITH BOTH PARENTS MOTHER FATHER OTHER _____ (RELATIONSHIP)

MOTHER'S NAME _____ PLACE OF EMPLOYMENT _____ BUSINESS PHONE _____

FATHER'S NAME _____ PLACE OF EMPLOYMENT _____ BUSINESS PHONE _____

OTHER _____ PLACE OF EMPLOYMENT _____ BUSINESS PHONE _____

EMERGENCY CONTACT _____ RELATIONSHIP TO STUDENT _____ PHONE _____ ALT. PHONE _____

EMERGENCY CONTACT _____ RELATIONSHIP TO STUDENT _____ PHONE _____ ALT. PHONE _____

DOES STUDENT(S) HAVE A DISABILITY? YES NO IF YES, PLEASE EXPLAIN: _____

PLEASE SELECT: BLACK/AFRICAN AMERICAN AMERICAN INDIAN/ALASKAN NATIVE PACIFIC ISLANDER CAUCASIAN
 HISPANIC/LATINO ASIAN

DOES STUDENT SPEAK/UNDERSTAND ANY LANGUAGE OTHER THAN ENGLISH? YES NO LANGUAGE(S): _____

PARENT/GUARDIAN WITH LEGAL CUSTODY: _____
PARENTS ARE: MARRIED ___ LIVING TOGETHER ___ DIVORCED ___ SEPERATED ___ WIDOWED ___ SINGLE ___

BROTHERS AND SISTERS LIVING AT HOME _____ DATE OF BIRTH _____

EMERGENCY INFORMATION

Family Physician: _____ Phone: _____
Preferred Hospital: _____ Phone: _____
Family Dentist: _____ Phone: _____
Insurance Company: _____ Policy #: _____

STUDENT #1

Regular Medications: _____
Blood Type: _____ Date of Last Immunization: _____
Medicine allergic to: _____
Food Allergies: _____
Any other Allergies: _____
Any special health conditions continued from page 1: _____

STUDENT #2

Regular Medications: _____
Blood Type: _____ Date of Last Immunization: _____
Medicine allergic to: _____
Food Allergies: _____
Any other Allergies: _____
Any special health conditions continued from page 1: _____

STUDENT #3

Regular Medications: _____
Blood Type: _____ Date of Last Immunization: _____
Medicine allergic to: _____
Food Allergies: _____
Any other Allergies: _____
Any special health conditions continued from page 1: _____

STUDENT #4

Regular Medications: _____

Blood Type: _____ Date of Last Immunization: _____

Medicine allergic to: _____

Food Allergies: _____

Any other Allergies: _____

Any special health conditions continued from page 1:

STUDENT #5

Regular Medications: _____

Blood Type: _____ Date of Last Immunization: _____

Medicine allergic to: _____

Food Allergies: _____

Any other Allergies: _____

Any special health conditions continued from page 1:

MEDICAL AND INSURANCE RELEASE

We agree to be personally responsible for medical costs that our student(s) may incur due to accidents during school time, whether in the classroom, during a school activity or on the school grounds. Initial _____

We currently have Medical and Health Insurance with _____ Policy# _____ Initial _____

We currently do not carry Medical and Health insurance for our student(s), but we realize we are responsible for any medical costs for our student(s). Initial _____

_____ Yes, I give American Heritage of South Jordan permission to administer a pain reliever when my student(s) experience headache or flu-like symptoms.

_____ No, thank you. Please call for permission.

_____ No, do not administer medication to my child

Child: Benadryl _____ Advil _____ Tylenol _____

Child: Benadryl _____ Advil _____ Tylenol _____

Child: Benadryl _____ Advil _____ Tylenol _____

Child: Benadryl _____ Advil _____ Tylenol _____

Child: Benadryl _____ Advil _____ Tylenol _____

Is the student(s) supervised by the courts in a joint custody case? (Circle one) YES NO

Is any person expressly prohibited from picking up the student(s) from school? (If yes, give details) YES NO

Has the student(s) ever been expelled from any public or private school?

YES NO

Does the student have any past criminal record?

YES NO

Is the student in good standing at the last school attended?

YES NO

Please describe the academic and behavior history of each student seeking acceptance into American Heritage below:

(Continued academic and behaviour history.)

Four horizontal lines for writing.

I acknowledge that either parent/guardian may collect my student from school premises at any time. Any exceptions must be specifically noted in writing and sent by certified mail to Administration of American Heritage of South Jordan if not already listed below. I acknowledge that after school hours (3:30 pm), AHSJ is not responsible for determining who may/may not collect my child. I further acknowledge that I will collect my child before 3:30 pm and American Heritage is not responsible for students after 3:30 pm unless written arrangements have been made with Administration or the student is enrolled in an after-school program.

PARENT/GUARDIAN SIGNATURE

DATE

The following individuals do have my permission to pick my student(s) up from school at any time.

Three horizontal lines for listing names.

The following individuals **do not** have my permission to pick my student(s) up from school at any time.

Three horizontal lines for listing names.

I certify the information herein is true and correct.

PARENT/GUARDIAN SIGNATURE

DATE

For office use only

DATE OF ENROLLMENT: _____ WITHDRAW DATE: _____

REGISTRATION FEE : PAID

STUDENT NAME _____ HOME ROOM TEACHER _____ ROOM # _____ LANGUAGE ARTS _____ MATH _____
ACADEMIC HISTORY: PREVIOUS SCHOOL: _____ GRADES ATTENDED: _____
ADDRESS: _____

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ACADEMIC HISTORY: PREVIOUS SCHOOL: _____ GRADES ATTENDED: _____
ADDRESS: _____

TUITION AND FEES, continued

For those choosing monthly payments please read the following:

- a) Tuition is due the 1st of each month and past due after the 10th. **Automatic withdrawal will be the standard payment practice;** exceptions to this will be cleared through the administration. **Cash will not be accepted.** For automatic withdrawal from your checking or savings account, please complete the included form.
- b) No monthly billing is sent out unless the account is past due.
- c) A late fee of \$25 will be added to your account if tuition is not paid by the 10th of each month unless other arrangements are made.
- d) A \$30 fee will be charged for all non-sufficient fund withdrawals or checks.
- e) If an account becomes delinquent by two months, students will be terminated unless immediate arrangements are made.
- f) Tuition for a partial month is not refundable.
- g) Report cards are not given out and student records will not be transferred if an account is not paid in full.
- h) Previous accounts must be cleared before students will be admitted for the current year.
- i) In the case of student withdrawal, tuition will be refunded based on the refund schedule. A minimum of one month's tuition payment will be due regardless of when the student withdraws.
- j) The first tuition payment is due as indicated above. The initial first monthly payment is non-refundable. If the initial payment is not received, the student will be dropped from the enrollment process.
- k) Tuition will be pro-rated for students entering after the first day of school.
- l) Additional junior high and high school fees will apply based upon classes and activities.
- m) American Heritage does not provide special education services but does offer small class sizes and a safe learning environment.
- n) A \$100 non-refundable deposit is due upon registration in order to secure each student's position. (A \$50 deposit is due for each returning student.)
- o) Books and supplies will be additional based on the grade and classes.
- p) The **activity fee is \$150 for the first student, \$125 for the second student, and \$100 for each additional student.** The activity fee pays for all field trips, class and school parties, special events and other learning activities for the students.

A \$15 fee will be charged if students are picked up from the school after 3:30 pm and not enrolled in the after-school program.

We/I agree to the above tuition and fees as applicable. If I have selected a 12 month payment plan I understand that my final payment is due on or before May 1, 2010 or August 1, 2010 based upon the schedule listed above.

Name (please print)

Name (please print)

Signature

Signature

Date

PARENT/GUARDIAN AGREEMENT 2009-10

I/we:

1. have read and agree to the uniform policy and standards and the right of the school to enforce them. I understand that my student(s) will not be allowed to stay in class if they are out of compliance after a warning. I will be prepared to make arrangements for them to be picked up should they be excused from class.
2. agree to support the school’s policy of students not changing out of their uniforms until they are off of the campus. This guideline will be adhered to at all times unless otherwise authorized for school events.
3. agree that if my child brings a cell phone or any other electronic device to school, it is to be left in the office until the end of the school day. There will be no exceptions.
4. agree to support and abide by the decisions of discipline of the school. American Heritage of South Jordan reserves the right to dismiss any student not in harmony with school standards.
5. agree to consciously work to help our student(s) keep current with all class requirements and assignments, and to attend Parent Teacher Conferences as scheduled.
6. agree to financial assessments to cover damage to school property, if necessary; this includes damage to textbooks, library books, etc., that is caused by my/our student(s).
7. as a parent, agree to abide by the rules set forth in Parent Handbook of the school for picking up and dropping off of children, dropping items off, visiting classrooms, etc.
8. agree to ensure that my child has a lunch prepared every day or has money to purchase lunch items in the cafeteria.
9. acknowledge that new students may be evaluated at the end of one month for continued enrollment.
10. agree to serve a minimum of 20 hours of American Heritage of South Jordan service per school year.
11. agree to provide American Heritage with a current email address for all school correspondence other than discipline issues. Email addresses will be required each year in order to ensure each family is receiving information in a timely manner.
12. agree to support the attendance guidelines of American Heritage of South Jordan and commit to having my children at school on time and agree to contact the school when my student(s) will be absent as a courtesy.
13. understand that if my student’s grades fall below a 2.5 GPA in any given quarter they will automatically be placed on academic probation. In order to remain at American Heritage they must earn higher than a 2.5 in the next consecutive quarter.

I verify that all information in this application for enrollment is accurate. I further acknowledge that any falsification or misrepresentation of any of the information given may lead to the immediate termination of any agreements that I may have with American Heritage of South Jordan, thus resulting in the expulsion of the student(s).

Parent’s/Guardian’s Signature _____ Date _____

Parent’s/Guardian’s Signature _____ Date _____

Office Use:

- Application fee received, \$100 per new students or \$50 for returning students Check amount _____
- Application for enrollment
- Admission policy, uniform guidelines, book lists, and supply lists given to the family
- Tuition and fee agreement and an EFT agreement with a voided check is received
- Permission agreements and AHSJ service agreement signed
- Immunizations forms completed and received
- Parent/guardian documentation (custody, power of attorney, etc.) paperwork received
- Provided test scores or made arrangements for testing
- Accepted - Waiting list:
- Denied - Rejection letter sent:

AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS
(ACH DEBITS)

**American Heritage of South Jordan
1350 W. South Jordan Parkway
South Jordan, UT 84095
801-254-3882**

I (we) hereby authorize American Heritage of South Jordan to initiate debit entries to my (our) _____ Checking Acct _____ Savings Acct (select one) indicated below at the depository financial institution name below, hereinafter called DEPOSITORY, and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

DEPOSITORY

Name _____

Branch _____

City _____

State _____ Zip _____

Routing Number _____

Account Number _____

All tuition fees will be withdrawn on the 1st of each month beginning _____
(date)

This authorization is to remain in full force and effect until SCHOOL has received written notification from me (or either of us) of its termination in such time and in such manner as to afford SCHOOL and DEPOSITORY a reasonable opportunity to act on it.

Name _____
(Please Print)

Name _____
(Please Print)

Signature _____

Signature _____

Date _____

Date _____

NOTE: ALL WRITTEN DEBIT AUTHORIZATIONS MUST PROVIDE THAT THE RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED IN THE AUTHORIZATION.

Please attach a voided check here. Thank you.

FAMILY SERVICE HOUR REQUIREMENT 2009-10

Each family is required to provide 20 hours worth of service during the school year. There are so many areas of opportunity for service in the school and it is a great opportunity for each student to see their parents and family members serving and taking part in this great educational experience.

Please keep us informed of your service hours, as this is a requirement for each family. Money will not be accepted in place of service hours. We have a list of various areas where we can use help and would welcome it at any time.

I agree to give 20 hours service between August 1 2009 and July 1, 2010 on behalf of my child(ren).

Signature

Date

Signature

Date

AHSJ SCHOOL UNIFORM POLICY REMINDER

Dennis Uniforms
3560 S. Main Street
Salt Lake City, UT 84115
801-287-9200
www.dennisuniform.com

Land's End
1-800-963-4816
www.landsend.com

Full Dress Uniform

Girls:

McDonald plaid skirt or skort
Black pleated skirt (6th – 12th grades only)
Black long skirt (6th – 12th grades only)
White blouse w/ black cross-over tie (McDonald plaid tie if worn with a black skirt - 6th – 12th grades only)
Sweater or Vest-optional (no hoodie unless it's a sweater)
Tights or Socks – Black, white, red or gray
Black Shoes

Boys:

Black slacks
White dress shirt or oxford w/McDonald plaid tie
Sweater or Vest-optional (no hoodie)
Belt, black
Socks, black
Shoes, black

Tuesday through Thursday Uniform

Girls:

McDonald plaid skirt or skort
Black pleated skirt (6th – 12th grades only)
Black long skirt (6th – 12th grades only)
White blouse w/ black cross-over tie (McDonald plaid tie if worn with a black skirt - 6th – 12th grades only)
Red or white polo (Pre-K – 5th)
Red, white, black or gray polo (6th – 12th)
Sweater or Vest-optional
Tights or Socks – Black, white, red or gray
Black Shoes

Boys:

Black slacks
White dress shirt or oxford w/McDonald plaid or black tie
Red or white polo (Pre-K – 5th)
Red, white, black or gray polo (6th – 12th)
Sweater or Vest-optional
Belt, black
Socks, black
Shoes, black

Friday Uniform

Jeans without holes, fraying, logos, large designs or writing
AHSJ T-shirt or polo shirt in school colors

Uniform Pitfalls:

Undershirts with lace that hang below the girls' oxfords and polos
Hoodies with logos other than AHSJ
High heel shoes
Pant dates for girls November 15 through February 15
Pant guidelines for girls: pants must be worn with a white shirt and red sweater or sweater vest
Tennis shoes worn as uniform shoes – not allowed
Appropriate hair lengths for boys
Black ties are not allowed for boys on Full Dress Uniform

Please review the entire uniform guidelines listed online before purchasing for the upcoming school year.

GUIDELINES REQUIRING PARENTAL INVOLVEMENT

Attendance Guidelines

Although we try to be understanding of family vacations, illnesses, or other reasons students miss school, we also recognize that it is vital for students to attend school in order for them to achieve the greatest academic experience and retain what they have learned. We know that you value your child/children's education as much as we do which is why you have chosen American Heritage of South Jordan. Please make every effort to schedule doctors' appointments, vacations, and other outings around the academic calendar when possible. If your student misses school for any reason, please contact the office to make us aware. A voicemail message is adequate. (801)254-3882

Also, every teacher creates their own policies for their classes. Please touch base with the teachers when your student(s) will be out for an extended period and encourage your student(s) to complete their work either while away or immediately upon their return.

Electronic Device Guidelines

We prefer that students leave all cell phones, Ipods, and other electronics at home, however, if you choose to send your student with an electronic they will be asked to turn in the electronic devices each morning in the office. This policy is in place for the following reasons:

1. To protect the learning environment of each student by reducing the amount of unnecessary distractions such as cell phone rings and music through headphones.
2. To protect the spiritual environment by reducing the probability of inappropriate material to be downloaded within the school either through cell phones, Ipods, or computers.
3. To give each student the best possible scenario for concentrating on their studies and the lessons of each teacher.

Uniform Guidelines

The uniform guidelines have been set as a standard of excellence at American Heritage of South Jordan. They are outlined and distributed through each registration packet, as well as in the students' planners in order to allow each student the opportunity to clearly understand the guidelines. Please help us maintain those guidelines by reviewing your student(s) attire and grooming at the beginning of each day. If your student continuously breaks the uniform code, he/she will need to call home for appropriate clothing, be issued detention, or dismissed.

Your enrollment application is your commitment to helping us maintain the guidelines set for the school and we appreciate your commitment as parents.

I have read and understood the guidelines set out by American Heritage of South Jordan for the good of the student body and commit to helping my student(s) uphold those guidelines.

Parent Signature

Date