

Class Scheduling Checklist

- ✓ Go to the school website, americanheritage-sj.org. Click on *Policies and Curriculum*. Locate the pdf files “2011-2012 Master Schedule” and “Elective Course Descriptions” and print.
- ✓ Using the printouts, prepare a schedule that includes both required and elective classes to equal 10 credits. Note: All Classic Ed courses count as 2 credits. All other classes count as 1 credit, except those designated as “semester” courses, which are worth .5 credits. (Carefully check the course descriptions to make sure the classes you select are open for your grade level and/or experience.)

Required Classes Table

6 th Grade	7 th Grade	8 th Grade	9 th Grd.*	10 th Grd.*	11 th Grd.*	12 th Grd.*
Classic Ed (2)	Classic Ed (2)	Classic Ed (2)	Classic Ed (2)	Classic Ed (2)	Classic Ed (2)	Classic Ed (2)
Math	Math	Math	Math	Math	Math	Math
Earth Sci	Phys Sci	InnovSci	Biology	Biology	Science	Science
Stdy Hall	Stdy Hall	Stdy Hall	Stdy Hall	Stdy Hall	Stdy Hall	Stdy Hall
Peer Rel	TLC	Health	Seminary	Seminary	Seminary	Seminary
Choir	Choir	Elective	Elective	Elective	Elective	Elective
Keyboarding	P.E.	Elective	Elective	Elective	Elective	Elective
P.E.	Elective	Elective	Elective	Elective	Elective	Elective
Elective	Elective	Elective	Elective	Elective	Elective	Elective

*Each High School student has an Individual Graduation Progress Report (IGPR) on file in the office. You may view your file *in person*, in the office.

- ✓ Once your schedule is composed, log onto the americanheritage-sj.org website and click into the *Parent's Web*. Click on *Student Information* and then *Class Requests*. Submit your class requests. Remember: due to scheduling requirements, you *may* not get all your 1st choices!
- ✓ Allow 4 – 6 days for processing then check back into the *Parent's Web* to look at your schedule. Schedule changes can be accommodated August 16-17 and August 23-24 between 9am to 1pm in the office.
- ✓ To find texts for your classes, log onto the americanheritage-sj.org website and click under *Policies and Curriculum*. The texts are listed by “Grade” and “Electives” pdf’s. Make or print a list of texts required for your classes.
- ✓ Through the school website, log into the *Virtual Bookstore* and follow the ecampus instructions to select and purchase books. Ecampus automatically selects the UPS shipping option for you, however, if you have enough time, the USPS option is less expensive.