

American Heritage of South Jordan Drop-off and Pick-up Guidelines 2009-2010

- When waiting on Redwood Road (southbound) to enter the school grounds you must pull off the road onto the shoulder so you do not block thru traffic. You must also rotate entry into the parking lot with those cars waiting in the turn lane northbound.
- When waiting northbound on Redwood Road to enter school grounds you must rotate entry to the parking lot with those waiting southbound to enter.
- For safety reasons, you must drop-off and pick-up your students in the designated drop-off and pick-up zones only. You may not have your children exit a vehicle before the designated zone.
 - *For the safety of all our students it is vital that you are aware of your surroundings. For this reason, cell phones must not be used once you enter the school pick-up and drop-off lanes.*
- Student drop off is from 8:00 a.m.-8:30 a.m. The school bell will ring at 8:30. Students may not be dropped off prior to 8:00 a.m. unless they are registered for the extended program at an additional fee. Any students who arrive prior to 8:00 a.m. and not in the extended program will be unsupervised.
- Please have your students ready to exit the car as soon as you move into the Safety Zone to help expedite a quick drop-off period and to alleviate congestion. If your student is unprepared to exit the car please pull through the drop-off zone and park your vehicle while your student gets prepared.
- When entering the Safety Zone please pull as far forward as possible and follow all directions given by the AHSJ staff.
- Students should ALWAYS exit and enter all vehicles from the passenger side of the car.
- Always put your car in park when stopped and waiting. A foot slipping off the break could cause a serious or life threatening accident as students cross the road to their cars.
- If you arrive at the school after 8:35 a.m. you will need to park and make sure your child gets into the building safely as there will be no supervision outside the school.
- Pick-up for students in the Pre-K, Discovery K, and Expanded K classes will begin at 2:55 p.m. Please do not plan to be in the pick-up lane before 2:35 p.m. This allotted time-frame is for families that only have students in the mentioned grades.
- Pick-up for students in grades 1 through 12 begins at 3:05 p.m. Please do not plan to be in the pick-up lane until 3:05, as you will be asked to park.
- If you have students in Pre-K and K, as well as in 1st through 12th your pick-up time will be 3:05 p.m.
- Carpools at AHSJ are considered any vehicle picking up 3 or more students. There are designated "carpool" parking stalls and you will need to plan to park in one of these stalls. The staff will watch for you and help your students to safely cross to your parking spot.
- Each car picking up a student must have a visor card which is provided upon student enrollment. Each family is issued 2 visor cards. Additional cards may be purchased at the office for \$5. The visor tag must have the student's name clearly written in permanent marker. If you have more than two students you will need to write the last name in large letters and then add the students' names to the side.
- Students who have not been picked up by the time the drive thru has been cleared will wait by the double west doors in the school. If you have an emergency and will be late in picking your students up you must call the main office to notify the administration. Students in grades Pre-K through 5 left after 3:30 p.m. will be escorted to the extended program and you will be charged \$10 per student/per incident.
- Teachers and Administration will oversee the Drop-off and Pick-up each day.
- During pick-up, cars will be directed through the parking lot as outlined on the map by arrows. No driver will be allowed to merge if they are on a cell phone.
- No car is to be left unattended in the Drop-off/Pick-Up zone at any time!
- The parking stalls on the south side of the building are reserved and for handicap only. No Drop-off or Pick-up vehicles are to park in those stalls.
- The parking stalls along the south property line are for faculty only. This will help the Drop-off and Pick-up flow better and more safely.
- AHSJ students driving to and from school will need to purchase a parking permit in the office for a fee of \$5. The permit must be placed on the visor or rear view mirror. All student parking stalls are directly south of the playground only. No exceptions will be made.
- The speed limit in on the AHSJ campus is 5 mph. DO NOT speed for the safety of each student.